# SSD-SD

## 2018 Jan WGH

### Agenda

- **Minutes from SepWGM posted by 2017-09-29**
- **JanWGM room request completed by 2017-09-29**
- **Credit given if at least 2 out of 3 tasks completed**

### T3 Sep-May

<table>
<thead>
<tr>
<th>Work Group</th>
<th>Project Health</th>
<th>SWOT &lt; 3 yrs old</th>
<th>DMP &lt; 3 yrs old</th>
<th>Ballot 2017May +2 prev</th>
<th>(Any) Minutes posted since last WGM</th>
<th>List server activity since last WGM</th>
<th>Harmonization Partn’p’n</th>
<th>WG CC scheduled Sep - Jan</th>
<th>2017 YTD SD evote Partn’p’n</th>
<th>TSC Elect’n Partn’p’n</th>
<th>Rep at SD WGM 2017Sep</th>
<th>2017Sep scheduled</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arden Syntax</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electronic Health Record</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Imaging Integration</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mobile Health</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Orders &amp; Observations</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patient Administration</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Structured Documents</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Health Key - Missing activities:

<table>
<thead>
<tr>
<th>2014 or later</th>
<th>2014 or later</th>
<th>Nov</th>
<th>2017</th>
</tr>
</thead>
</table>

### Conference Calls/Steering Division Participation

- **WG Rep at SD WGM**
- **WGM Agenda**
- **WGM Minutes**
- **WGM Room Request**

### WGM Co-Chair Tasks

- **Draft agenda for JanWGM posted by 2018-01-08**
- **Minutes from SepWGM posted by 2017-09-29**

### Work Group

- **Public Work Group**
  - **T3 Sep-Jan**
  - **T2 May-Sep**
  - **T1 Jan-May**
  - **SWOT < 3 yrs old**
  - **DMP < 3 yrs old**
- **Project Health**
- **Ballot 2017May +2 prev**
- **(Any) Minutes posted since last WGM**
- **List server activity since last WGM**
- **Harmonization Partn’p’n**
- **WG CC scheduled Sep - Jan**
- **2017 YTD SD evote Partn’p’n**
- **TSC Elect’n Partn’p’n**
- **Rep at SD WGM 2017Sep**
- **2017Sep scheduled**

### Work Group Details

- **Arden Syntax**
- **Clinical Decision Support**
- **Clinical Statement**
- **Electronic Health Record**
- **Financial Management**
- **Imaging Integration**
- **Mobile Health**
- **Orders & Observations**
- **Patient Administration**
- **Structured Documents**

### Health Key - Missing activities:

- **Green light**
- **Yellow light**
- **Red light**

### Additional Notes

- **Active projects**
  - If no projects (less than 1) not counting 3 yr plan or On Hold
- **M&C <2yrs old?**
  - Mission and Charter more than two years since last review date
- **DMP <3 yrs**
  - WG has not updated or reviewed/confirmed DMP in last three years
- **Project Health**
  - Project Health of "Red" from the PBS Metrics
- **SWOT**
  - WG SWOT more than three years since last review date
- **Co-Chair Post**
  - Ballot Presence
  - WG Group did not sponsor or co-sponsor a ballot last three cycles (not for "Healthiest")
  - Minutes posted since last WG posted on the web site or wiki (Automatic "red")
- **Last list serv**
  - No activity has occurred on the list serv since the last WGM
- **Harmonization**
  - WG not participated nor sent notice of review to Harmonization list (can represent >1 WG)
- **WG CC**
  - Work Group did not cast a vote for their Steering Division co-chair in annual election
- **SD CC**
  - Work Group had < 50% representation at SD calls or e-Votes) since last WGM
- **TSC/SD Electn**
  - Work Group did not cast a vote for their Steering Division co-chair in annual election
- **WG Rep at SD**
  - WG not represented at the Face to Face WGM
- **WGM**
  - Work Group scheduled no meetings in person at the WGM